



TENANT RENTAL APPLICATION FORM

The following documentation **must be** included with your application for all applicants:

- 1) A confirmation letter from your employer stating your job position, salary and length of employment on headed paper
- 2) Written reference from your previous landlord. If this is your first time renting, a character reference from your employer
- 3) Photograph ID (passport or driving licence)
- 4) 3 months' most recent bank statements

Your application WILL NOT be processed unless all of the above information is provided

The reference should include as much information as possible. With your permission we will contact the references to confirm details provided.

Bank Statements are required to assess affordability for each rental property.

Once your application has been accepted you will be required to sign a Tenancy Agreement and pay the first month's rent and a security deposit (usually one month's rent).

If paying by personal cheque you must allow time for the cheque to clear.

Please feel free to speak to with us regarding any other questions you may have.

ADDRESS OF RENTAL PROPERTY:		DATE:
PERSONAL DETAILS		APPLICANT 1
		APPLICANT 2
Full Name: (Mr / Miss / Mrs / Ms)		
Present Address:		
Previous Addresses last 6 years: Continue on separate sheet if necessary		
Contact Details:	Home Tel	
	Work Tel	
	Mobile	
	Email	
Reason for moving from the above address		

EMPLOYMENT DETAILS		
Name of Company:		
Company Address:		
Telephone Number:		
Position:		
Employment Commencement Date:		
Salary Details (Gross / Net):		
RENTAL HISTORY		
Are you currently renting?		
Name of Landlord / Agent:		
Address of Landlord/ Agent:		
Length of Tenancy:		
Amount of Rent Paid Monthly:		
Was your rent supported by NIHE?		
MORTGAGE DETAILS		
Do you currently own a property:		
Name of Lender:		
RENTAL DETAILS		
No of Children:		
Age(s) of Children:		
Do you have any pets?		
If yes, what kind of pets do you have?		
Do you smoke?		

I / We agree that the above information is correct.

Applicant 1 Signature: _____ Date: _____

Applicant 2 Signature: _____ Date: _____

Please return all completed application and supporting documents to info@bestpropertyservices.com